



बैंक नोट पेपर मिल इण्डिया प्रा. लिमिटेड

BANK NOTE PAPER MILL INDIA PVT LIMITED

JV of SPMCIL - A Govt. of India Enterprises & BRBNMPL - A Subsidiary of RBI

Administrative Building, Gate 1, Paper Mill Compound

Note Mudran Nagar, Mysuru 570003

Phone: 0821-2401 111/179/180/177, Fax: 0821- 2401 120

OPEN TENDER ENQUIRY No. BNPM/OTE/461/2023-24

Tender Issue Date & Time: 28.12.2023; 18.00 hrs

Tender Closing Date & Time: 12.01.2024; 11.00 hrs

Section I: Offline tenders are invited from eligible and qualified tenderers for below mentioned services

S.No	Description	Qty
1	<p>Empanelment of Full Fledged Money Changers (FFMCs) registered with RBI for providing Foreign Currency / Collecting back unused Foreign Currency</p> <p><u>Scope of Work:</u></p> <p>i) The scope of work shall include all the required services necessary for seamless operation of providing foreign currency and collecting back foreign currency at / from BNPMIPL, Mysuru on as and when required basis.</p> <p>ii) Bidder shall provide the list of documents required to be submitted by BNPM for providing / collecting back foreign currency by them.</p> <p>iii) FFMC shall provide currency of any country for which request has been made by BNPMIPL, Mysuru.</p> <p>iv) In case bidder fails to provide foreign currency as per the requirement of BNPMIPL, Mysuru. BNPMIPL shall be free to arrange the foreign currency from any other source and differential cost incurred if any shall be recovered from the bidder.</p>	<p>Approx. USD 25,000 {Amount mentioned is approx. & includes equivalent amount of any other currency}</p> <p>The above amount is tentative and can vary based on actual requirement.</p>

Section II: Bid Submission Mode – Offline (Sealed Quotation)

Type of Tender (Two Bid / PQB / EOI / RC / Development / Indigenization / Disposal of Scrap / Security item etc.	Two Bid System Part-I: Techno-Commercial Bid Part –II: Financial / Price Bid
Date of Issue of tender documents	From 28.12.2023 to 12.01.2024 (during office hours)
Price of tender document	Nil
Place of Issue of tender documents	Department - SCM, Bank Note Paper Mill India Private Limited, Administrative Building, Paper Mill Compound, Note Mudran Nagar, Mysuru 570 003, Karnataka,



OPEN TENDER ENQUIRY No. BNPM/OTE/461/2023-24

Bid submission mode	Offline (Sealed quotation)
Closing date and time for receipt of tenders	12.01.2024 at 11.00 Hours
Place of receipt of tender	Bank Note Paper Mill India Private Limited, Administrative Building , Paper Mill Compound, Note Mudran Nagar, Mysuru 570 003, Karnataka, India
Time and Date of Opening of tender	12.01.2024 at 11.30 Hours
Place of opening of tenders	Bank Note Paper Mill India Private Limited, Administrative Building , Paper Mill Compound, Note Mudran Nagar, Mysuru 570 003, Karnataka, India

Section III: Terms & Conditions:

1. Documents to be submitted:

- a) Signed copy of this document (All the pages).
- b) Filled price details as per the format provided below in this document.
- c) Relevant documents as enquired in Section V: Eligibility Criteria
- d) Micro / Small Enterprise (Certificate issued by MSME)/UAM/NSIC certificate (If applicable).

2. Price: Price should be provided as per the format at Page 06. Price shall remain fixed & no price variation shall be accepted till completion of contract.

3. Contract Period: 12 months from the date of issue of Empanelment letter .

4. Terms of Payment: 100% payment shall be made within 7 days on the date of receipt of Invoice at BNPM Plant, Mysuru and on production of all required documents by the supplier. NEFT/RTGS details shall be furnished along with the Original Invoice.

5. Delivery Address: Foreign Currency shall be delivered to Bank Note Paper Mill India Pvt. Ltd., Mysore, Note Mudran Nagar, Mysore – 570003

6. Risk Purchase Clause: If the supplier fails to abide by the terms and conditions of the contract/agreement, or fails to supply the material as per the delivery schedule or any time repudiates the contract,

Procure the tendered item / render service from other agencies at the risk and cost of the supplier. The cost difference between the alternative arrangement and existing contract value wherein default has been made will be recovered from the supplier along with the other incidental charges.

In case of procurement through alternative sources, if procurement price is lower than the existing contract value wherein default has been made, in such case no benefit on this account will be passed on to the supplier.

7. Termination for Convenience (Foreclosure) Clause: BNPM reserves the right to terminate the contract, in whole or in part for its (BNPM's) convenience, by serving



OPEN TENDER ENQUIRY No. BNPM/OTE/461/2023-24

written notice on the supplier at any time during the currency of the contract. The notice shall specify that the termination is for the convenience of BNPM. The notice shall also indicate inter-alia, the extent to which the supplier's performance under the contract is terminated, and the date with effect from which such termination will become effective.

- 8. Termination of Contract by BNPMIPL:** If the agency stops providing satisfactory service for more than 2 occasions continuously, then BNPMIPL has the right to terminate the Contract without giving any notice whatever may be the reason. In this case, the agency has no right to claim compensation. BNPMIPL has the right to award the contract to any other agency at the cost, risk and responsibilities of agency and excess expenditure incurred on account of this shall be recovered by BNPMIPL from pending bills/s or by raising a separate claim. Decision of BNPMIPL in this regard shall be final. The agency has no right to withdraw or leave the contract in mid before expiry of the term of the specified valid tenure of the contract.
- 9. Settlement of Disputes through Arbitration:** All disputes and differences of any kind whatsoever arising out of or in connection with the contract, whether during the progress of the work or after their completion except accepted matters shall be settled through arbitration process as per the Indian Arbitration & Conciliation Act, 1996. The venue of arbitration shall be Mysore, Karnataka.
- 10. Legal Jurisdiction:** The Courts of Mysore (Karnataka State) shall alone have jurisdiction to decide on any legal matter of dispute whatsoever arising out or in respect of the contract.
- 11. Force Majeure:** In the event of any unforeseen event directly interfering with the supply of stores arising during the currency of the contract, such as war, hostilities, acts of the public enemy, civil commotion, sabotage, fires, floods, explosions, epidemics, quarantine restrictions, strikes, lockouts, or acts of God, the Contractor shall, within a week from the commencement thereof, notify the same in writing to the Purchaser with reasonable evidence thereof. Unless otherwise directed by BNPM in writing, the supplier shall continue to perform its obligations under the contract as far as reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event. If the force majeure condition(s) mentioned above be in force for a period of 90 days or more at any time, either party shall have the option to terminate the contract on expiry of 90 days of commencement of such force majeure by giving 14 days' notice to the other party in writing. In case of such termination, no damages shall be claimed by either party against the other, save and except those which had occurred under any other clause of this contract prior to such termination.
- 12. Fore-Closure Clause:** If at any time during the continuation of this contract, the use of material ordered in this contract is completely banned or due to drastic change in Government policy its use as, raw material is discontinued or is declared hazardous to public health or cause rising to civil commotion, epidemics, wide-spread strikes and 21 days' notice of such eventualities is given by purchaser to the seller, the seller without any right to enforce the contract, will agree to the fore-close the



OPEN TENDER ENQUIRY No. BNPM/OTE/461/2023-24

performance of balance portion of this contract and in that event no claim for damages or loss will be lodged against the purchaser.

13. Rights of Rejection: BNPMIPL reserves the right to reject any or all the applied bids without assigning any reason whatsoever. The enquiry can be rejected on national security grounds.

SECTION IV: COMPLIANCE STATEMENT

S.No	Description	Bidder Compliance (Yes/ No)
1	<p>Empanelment of Full Fledged Money Changers (FFMCs) registered with RBI for providing Foreign Currency / Collecting back unused Foreign Currency</p> <p><u>Scope of Work:</u></p> <p>i) The scope of work shall include all the required services necessary for seamless operation of providing foreign currency and collecting back foreign currency at / from BNPMIPL, Mysuru on as and when required basis.</p> <p>ii) Bidder shall provide the list of documents required to be submitted by BNPM for providing / collecting back foreign currency by them.</p> <p>iii) FFMC shall provide currency of any country for which request has been made by BNPMIPL, Mysuru.</p> <p>iv) In case bidder fails to provide foreign currency as per the requirement of BNPMIPL, Mysuru. BNPMIPL shall be free to arrange the foreign currency from any other source and differential cost incurred if any shall be recovered from the bidder.</p>	



Section V: Eligibility Criteria

- i) Bidder should have valid FFCs licence issued by RBI and copy of the licence to be submitted along with the bid.
- ii) Bidder should have office in Mysuru, Karnataka, India for facilitating door step services as on closing date of tender.
- iii) Bidder should not have criminal case / case under FEMA should be pending against the bidder. Bidder to submit a declaration for the same. (Annexure-A)
- iv) Bidder shall submit valid GST Registration Certificate and PAN Card.
- v) Bidder shall provide the Incorporation certificate/relevant document establishing their incorporation.
- vi) The Bidder shall satisfy BNPMIPL that they are competent and authorized to submit tender and/or to enter into a legally binding contract with the BNPMIPL. To this effect, any person giving a tender shall render documentary evidence that his signature on the tender submitted by him is legally binding upon himself, his firm or company as the case may be
- vii) Bid Security Declaration (Annexure-B) as per the format provided in this enquiry document.
- viii) Bidder shall declare that as on the date of submission of bid against this tender, we are not in the list of ineligible/ blacklisted/ banned/ debarred entity by SPMCIL/ BRBNMPL/ BNPMIPL/ any Government Agency, for participating in its tenders. Bidder shall submit declaration as per the format provided in Annexure-C.



Section VI: Price Bid Format

Schedule No.	Particulars	Service Charges (Excluding GST)
1	Issuance of Foreign Currency	Rs. _____ For each transaction

Note:

1. Evaluation shall be done on the basis of service charges excluding GST, bidder with lowest service charge (L-1 bidder) shall be empanelled.
2. An opportunity shall be provided to all the other qualified bidders to match the L-1 Price based on their rankings i.e. L-1 price shall be offered to L-2, L-3, L-4 bidders based on their rankings. In case bidder matches the L-1 price then the said bidder shall also be empanelled.
3. Maximum 03 bidders shall be empanelled.
4. No advance payment shall be made for any transaction.
5. Service charges offered shall remain firm during the entire contract period.
6. Bidder shall provide the rate of GST applicable for providing Foreign Currency.

OPEN TENDER ENQUIRY No. BNPM/OTE/461/2023-24

We hereby confirm that

1. We accept all the terms & conditions mentioned in the enquiry.
2. SAC Code:
3. GST registration status: Unregistered / compounding / registered.
4. Delivery period: (in Days after intimation from BNPMIPL)
5. Bank Details:
Bank Acc. No.;
Bank Acc Name:;
Branch name:; Branch Code:;
IFSC:
6. MSME / NSIC status: (If yes, then supporting document shall be submitted along with the offer to avail the benefits under the Procurement Policy for MSEs, Order 2012 along with its amendments.)
(Please fill above: MSI – For Micro Enterprises; SSI – For Small Enterprises; MED.SI – For Medium Enterprises; NSIC – For National Small Industries Corporation regd. firm)

Signature of bidder:

Name of the Firm:

Seal of the firm:

GST No.:

Contact Details:-

Contact Person:

Contact Number:



ANNEXURE – A

e-Tender No: BNPM/OTE/461/2023-24 dated 28.12.2023

(To be submitted on Company letterhead)

DECLARATION

I/we have read the clause regarding restrictions on procurement from a bidder having past history and pending criminal case or case registered under FEMA. I hereby certify that M/s

..... fulfills all requirements in this regard and is eligible to be considered.

I/We further declare that the undersigned has / have the authority to give this declaration and undertaking on behalf of the firm/ company/ organization.

Signature _____

Name-----

Designation-----

Date-----

Stamp of the Organization-----

ANNEXURE -B

e-Tender No: BNPM/OTE/ 461/2023-24 dated 28.12.2023

(To be submitted on Company letterhead)

BID SECURITY DECLARATION

We, the undersigned, declare that we will automatically be suspended from being eligible for bidding in any tender with Bank Paper Mill India Private Limited, Mysuru for the period of 12 months, if we are withdrawing our Bid during the period of bid validity (or) fail / refuse to furnish the performance security / execute the contract, if awarded.

Signature _____

Name-----

Designation-----

Date-----

Stamp of the Organization-----

ANNEXURE – C

e-Tender No: BNPM/OTE/461/2023-24 dated 28.12.2023

(To be submitted on Company letterhead)

DECLARATION

I) We do hereby declare that,

1. As on the date of submission of bid against this tender we are not in the list of ineligible/ blacklisted/ banned/ debarred entity by SPMCIL/ BRBNMPL/ BNPMIPL/any government agency, for participating in its tenders.

Further, we agree, in case we get blacklisted/ banned/ debarred by SPMCIL/ BRBNMPL/ BNPMIPL/any government agency, any time prior to finalization of tender/ contract, our bid shall not be considered for further evaluation/ award of order.

2. The director/proprietor of the bidding firm are not closely related to BNPMIPL.

In case, at any time the information furnished is found to be false, you may disqualify/ debar me/ us as deemed fit.

II) We do hereby declare that we have read and understood all terms and conditions of tender document including GIT, SIT, GCC, SCC, Technical Specification, Quality Control Criteria and confirm to abide to those conditions without any counter conditions.

Signature _____

Name-----

Designation-----

Date-----

Stamp of the Organization-----